

HDH HANOVER &
DISTRICT
HOSPITAL
MINUTES OF THE REGULAR BOARD MEETING

DATE: Tuesday, February 27, 2024

TIME: 1700 hours

PLACE: Hybrid (HDH Boardroom/Virtual)

PRESENT: **Voting Governors:** Tina Shier (Chair), Pamela Matheson (Vice Chair), Don Butland, Leigh Butler, Réjane Dunn, Cathy Lansink, Corwin Leifso, Terry Leis, Chris Prues
Non-Voting Governors: Dana Howes (President and CEO), Mary Rae (VP of Patient Care Services/CNE), Dr. Randy Montag (Chief of Staff)
Invited Staff: Victoria Cumming (Recording Secretary), Kim Mighton (Vice President of Finance & Operations),

Guests: P. McCombie (Patient Care Manager, Surgical Services, Obstetrics, Dialysis, MDRD, Pharmacy)

REGRETS: **Voting Governors:** Lorna Eadie Hocking (Immediate Past Chair),
Non-Voting Governors & Invited Staff: Dr. Nick Abell (President of Medical Staff), Dr. Tim Heerema (Vice President of Medical Staff)

1. CALL TO ORDER

T. Shier called the meeting to order at 1700 hours and provided opening remarks.

2. APPROVAL OF AGENDA

Moved and Seconded

THAT the agenda be approved as presented.

MOTION CARRIED

3. DECLARATION OF ANY CONFLICT OF INTEREST

No conflicts were declared and the group was reminded to declare a conflict of interest should one arise.

4. MISSION, VISION, VALUES

The Board reviewed the Mission, Vision, and Values and were asked to keep them in mind throughout the meeting.

5. PRESENTATION: FAMILY CENTRED BIRTHING UNIT

P. McCombie, Patient Care Manager Surgical Services, Obstetrics, Dialysis, MDRD, Pharmacy provided a presentation on the Family Centred Birthing Unit. The presentation included Obstetric Levels of Care, Maternal, Newborn, Child and Youth Network (MNCYN) Partnership, A Regional Outlook, Midwife Partnership, HDH Obstetrical Unit, Obstetrics Volumes, Obstetrical Outpatient Clinic, Equipment and Patient Satisfaction.

It was asked if HDH deals with many deliveries that come through the Emergency Department (ED) unexpected. This can and does happen but is a small amount of the overall births. If a patient comes to the ED and finds out they are pregnant, they are referred to an appropriate prenatal program. There is a Public Health Sexual Health Clinic housed in the Hanover Medical Associates which is helpful for those who don't have a family doctor.

P. McCombie left the meeting.

6. STRATEGIC MATTERS

6.1 Georgian Bay Information Network (GBIN) Update

D. Howes provided a briefing note in the agenda that highlighted;

- The overall findings from the review conducted in late 2023 by Ernst & Young for the eNautilus project. The CEO group plans to reconvene soon to discuss the path forward.
- Since the report was written, a CEO meeting occurred this week where next steps for implementing key recommendations were discussed. A dedicated eNautilus project office will be established and multiple roles will be filled in order to manage the project more effectively. In the next 8 weeks there should be a work plan finalized for the project. The group also discussed the notion of a big bang versus a phased approach and the pros and cons.

The group discussed the electronic medical record supplier and their responsibility in the project. It is believed that they did not understand the complexity of the network. Ernst & Young does have past experience with these type of projects, which will be helpful in moving forward.

In regards to finances the delay has not resulted in additional costs as invoicing is based on milestones met. The spend so far is allotted to work performed. Although, there will be an impact to the budget due to the project being scoped incorrectly.

Past and future leadership for the project was discussed along with the governance of the project. The project will now be clinically led versus IT led going forward.

7. OFFICER REPORTS

7.1 Board Chair Report

T. Shier provided a written report in the agenda highlighting events/meetings attended. She noted to the group that she and the President & CEO will be attending the Ontario Hospital Association (OHA) Leadership Summit in May.

7.2 President/CEO Report

D. Howes provided a written report in the agenda that highlighted;

- Preparation work has begun for the next Accreditation Canada survey that will occur in November 2025. Leadership at HDH will begin with completing departmental self-assessments and action plans in order to prepare. There will be a greater focus on emergency and disaster management in this cycle. The cost of participating in the Accreditation Survey was clarified to the group. The group agreed this is a voluntary process but an important one to continue.
- A meeting will occur on March 8, 2024 with MPP, Rick Byers to discuss ongoing concerns with funding, as well as the continued impact of regional Emergency Department closures from a budgetary lens.

8. BUSINESS/COMMITTEE MATTERS

8.1 Finance/Audit & Property Committee Report

C. Prues reported that the Finance/Audit & Property Committee met February 22, 2024. The committee received the financial results for the 10 months ending January 31, 2024, there was a YTD deficit of \$924,838 before building amortization and a YTD deficit of \$1,164,671 after building amortization. He highlighted the expenses over revenue, current forecast position, cash position and working capital to the group.

Overall, HDH remains relatively stable and is running well on its cash reserves. There has been no need to utilize the line of credit at this point. Preliminary information has been received in regards to funding expected to cover *Bill 124* expenses but more information is to come.

There remains no Ministry of Health requirement to submit the Hospital Annual Planning Submission (HAPS). HDH completed the expense side of the budget planning process until more information is received around expected revenue. There should be more information all around in March.

8.2 Fiscal Advisory Committee (FAC) Report

Nothing to report at this time.

8.3 Public Relations Committee Report

The Public Relations Committee met in December and reviewed the HDH Engagement & Communications Plan for Internal and External Stakeholders and the Communications Scorecard.

It was asked what the consistent communication themes are and these include hospital achievements, staff recognition, sharing partner information etc.

Moved and Seconded

THAT the Board of Governors accept the HDH Engagement & Communications Plan for Internal and External Stakeholders as recommended from the Public Relations Committee.

MOTION CARRIED.

8.4 By-Law Committee Report

There is nothing to report at this time.

8.5 Nominating Committee Report

C. Leifso reported that the Nominating Committee met on February 22, 2024 and discussed board recruitment strategies for two current vacancies. The skills matrix and self-evaluations were reviewed to identify future needs.

8.6 Quality Governance & Risk Management Report

The Quality Governance & Risk Management Committee has brought forward Land Acknowledgment verbiage and recommended the Board adopt for the Open Session meeting going forward.

Moved and Seconded

THAT the Board of Governors officially adopt the HDH Land Acknowledgment, as presented, to be incorporate into the opening of all future HDH Board Open Session Meetings, starting March 26, 2024.

MOTION CARRIED

9. CONSENT AGENDA

Moved and Seconded

THAT the items on the consent agenda are approved as follows;

9.1 Open Board Session Minutes – January 23, 2024

9.2 Board Committee Reports

(a) Finance/Audit & Property Committee Minutes – January 18, 2024

(b) Quality Governance & Risk Management Committee Minutes – January 23, 2024

(c) Medical Advisory Committee Minutes – January 11, 2024

(i) Monthly Credentialing Report – Approved February

9.3 Reports

- (a) Finance & Property Report
- (b) VP of Patient Care Services/CNE Report
- (c) HDH Foundation Report

MOTION CARRIED

10. ROUND TABLE

D. Howes

Provided acknowledgment and awards for 5 Years of Service on the Board to T. Shier and C. Lansink. C. Leifso has also achieved 5 Years of Service and received the award at the HDH Christmas Party in November.

11. NEXT MEETING

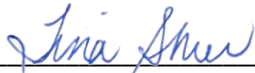
Tuesday, March 26, 2024 at 5:00pm

12. COMPLETION OF BOARD MEETING EVALUATION

T. Shier reminded the group to complete the Board Meeting Evaluation.

13. ADJOURNMENT

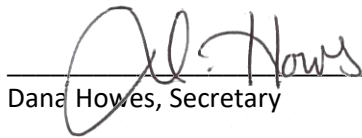
The meeting adjourned at 1811 hours.



Tina Shier, Chair



Victoria Cumming, Recorder



Dana Howes, Secretary